

**Welcome** to our office! We know that you will be pleased with your care. Prior to beginning treatment, the following information is necessary. Please complete this form fully and PRINT legibly. All information will be held in strict confidence. Thank you for making us your happy dental home!

How did you hear about us? (Whom may we thank for your referral?) \_\_\_\_\_

## PATIENT INFORMATION

Name \_\_\_\_\_ Home Phone (\_\_\_\_\_) \_\_\_\_\_

Home Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Social Security Number \_\_\_\_\_ Birthday \_\_\_\_\_ Age \_\_\_\_\_ Sex \_\_\_\_\_ Drivers Lic. No. \_\_\_\_\_

Employer \_\_\_\_\_ Work Phone (\_\_\_\_\_) \_\_\_\_\_ Extension \_\_\_\_\_

Business Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Cell Phone (\_\_\_\_\_) \_\_\_\_\_ Pager (\_\_\_\_\_) \_\_\_\_\_ Occupation \_\_\_\_\_

Name of Spouse \_\_\_\_\_ Spouse's Employer \_\_\_\_\_ Phone (\_\_\_\_\_) \_\_\_\_\_

College Student: Name of School \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

If patient is a minor, may we treat him or her in your absence should they come in for treatment at a regular appointment and you are unable to accompany them to the office?  **Yes**  **No**. No treatment other than that for which the minor is scheduled shall be performed at that visit if you are not present.

Person to contact in case of an emergency:

Name \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone: (\_\_\_\_\_) \_\_\_\_\_

## FOR PATIENTS COVERED BY DENTAL INSURANCE

Subscriber's Name \_\_\_\_\_ Birthdate \_\_\_\_\_ Home Phone (\_\_\_\_\_) \_\_\_\_\_

Employer \_\_\_\_\_ Work Phone (\_\_\_\_\_) \_\_\_\_\_

Work Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Insurance Company \_\_\_\_\_ Group / Policy Number \_\_\_\_\_

Social Security Number \_\_\_\_\_ Patient's Relationship to Subscriber:  Self  Spouse  Dependent

Have you used this dental insurance previously?  Yes  No

Are you covered by more than one **dental** insurance?  Yes  No If **yes**, please complete the next section:

## SECONDARY INSURANCE

Subscriber's Name \_\_\_\_\_ Birthdate \_\_\_\_\_ Home Phone (\_\_\_\_\_) \_\_\_\_\_

Employer \_\_\_\_\_ Work Phone (\_\_\_\_\_) \_\_\_\_\_

Work Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Insurance Company \_\_\_\_\_ Group / Policy Number \_\_\_\_\_

Social Security Number \_\_\_\_\_ Patient's Relationship to Subscriber:  Self  Spouse  Dependent

## CONSENT

This is to certify that I, the undersigned, consent to the performing of whatever dental services and/or surgical procedures may be decided upon to be necessary or advisable, and to the use of local anesthetic as may be deemed advisable by the dentist. I hereby authorize my dentist to release any and all dental and medical information to the above-named insurance carrier(s) for the purposes of claims administration and evaluation, utilization review and financial audit. This authorization remains valid and effective from the date of signing until revoked in writing. I hereby authorize my Insurance Carrier to pay directly to the within-named dentist(s) the dental benefits otherwise payable to me. I understand that I am financially responsible for any charges not covered by insurance. I acknowledge the office policy that I must give forty-eight hours notice, **during business hours**, to change or cancel an appointment. Failure to do so may result in a charge to my account.

Signature \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_  
Patient (Parent or Guardian for minor child)